

DOWNTOWN C-PASS CREDENTIAL OPTIONS

Downtown C-pass requires a special pass to board COTA buses. Participating companies choose the method that works best for them. All employers may select the smart phone credential and an additional option. Employees will choose between those two options.



SMARTPHONE APP

This is available to everyone and is the simplest method.

- Company registers cell phone numbers of eligible employees in C-pass secure member portal.
- Eligible employee downloads COTA app and selects "C-pass."
- Smartphone App available only on Android and Apple phones.
- Employees generate new access code each time they board the bus.
- Employee opens app prior to boarding to access code to scan on bus farebox.

More questions?

Contact us at (614) 591-4184 or info@downtowncpass.com.
DowntownCpass.com



OTHER OPTIONS:

DESFIRE RFID STICKER

This rectangular sticker attaches to your company-issued card.

- Pick up stickers at the Capital Crossroads office at 23 N. Fourth Street. Delivery available upon request.
- Each sticker contains a unique ID number and microchip.
- Company registers sticker number with corresponding employee in C-pass secure member portal.
- Company applies sticker to employer-issued ID or access card.
- Replacement stickers cost \$4.50 each.
- Employee taps card with sticker on bus farebox.



COTA PHOTO ID

COTA issues a COTA card to your employees.

- Employees go to COTA's Downtown office at 33 N. High St. to get photographed and receive ID.
- Employees must bring photo ID.
- Replacement cards cost \$10 each.
- Employee taps ID card on bus farebox.



MAGNETIC STRIPE CARD

Company-issued, magnetic-stripe ID cards can serve as the C-pass credential only if they meet COTA requirements, which include:

- Track 1 must be available and encoded with a unique ID number.
- Company must create unique number for each employee.
- Numbers must also include a sequence for replacement purposes.
- Employee swipes card on bus farebox.